

REGULAR MEETING
HOUSING AUTHORITY OF THE
BOROUGH OF EDGEWATER

January 8, 2024

Meeting called to order at 7:00 P.M. by Executive Director. The meeting was opened by the Executive Director reading the Open Public Meeting Act Statement. **Meeting was conducted Hybrid/via Zoom.**

PRESENT

Dimitrios Nikolaidis, Vice Chairman
Margaret Taylor, Commissioner
Ann Carletta, Commissioner
James D'Anna, Commissioner
Laura Seip, Commissioner
Joseph Capano, Executive Director
Frank Borin, EHA Attorney

ABSENT

Dawn Hoinash, Chairperson
John Pilot, Commissioner
Bill Katchen, CPA

Joseph Capano, Executive Director, asked if there were any corrections, additions, or deletions to the minutes of the December 11, 2023, regular meeting. Motion to approve the minutes of the December 11, 2023 meeting made by Vice Chairman Nikolaidis, seconded by Commissioner Taylor. Vote of the board was ayes,- four; nays, none; abstain,-one.

Executive Director's Report:

- **2024 Revisions to the Administrative Plan** – Discussion.

Chairperson Report – None.

Finance Committee – Employee healthcare contributions were discussed, as a resolution was being presented to approve the reduced employee contributions.

Buildings and Grounds Committee – Capital Improvements are ongoing. The bid for Ramp Replacement at 300 Undercliff Avenue has been awarded to Javier Construction and will begin within the next week, weather permitting. The intercom system at 79 Edgewater Place has been completed. Roof replacement at 27 Dempsey Avenue is in the cooping stage.

Personnel Committee – Staff evaluations will be conducted.

Professionals' Reports – Frank Borin, Legal Counsel, advised that he is currently reviewing the shared services agreement between the Borough of Edgewater and the Edgewater Housing Authority for Administrative Agent Services. Mr. Borin also noted that the updated Personnel Policy should be ready by February's Commissioners' Meeting for adoption.

Old Business – None.

New Business – None.

Resolutions No. 1-2024 to 7-2024 were discussed, and Motion made by Vice Chairman Nikolaidis, seconded by Commissioner D'Anna Vote of the board was ayes, five; nays, none.

Resolution No.1- 2024: Participate in Cooperative Purchasing with State of NJ, ESCNJ & County of Bergen. Motion made by Vice Chairman Nikolaidis, seconded by Commissioner D'anna. Vote of the board was ayes, five; nays, none.

Resolution No.2- 2024: Designated Banks Depository. Motion made by Vice Chairman Nikolaidis, seconded by Commissioner D'anna. Vote of the board was ayes, five; nays, none.

Resolution No.3- 2024: Official Newspaper of EHA. Motion made by Vice Chairman Nikolaidis, seconded by Commissioner D'anna. Vote of the board was ayes, five; nays, none.

Resolution No.4- 2024: Designation of P.A.C.O. Motion made by Vice Chairman Nikolaidis, seconded by Commissioner D'anna. Vote of the board was ayes, five; nays, none.

Resolution No.5- 2024: 2024 Revisions to the Administrative Plan. Motion made by Vice Chairman Nikolaidis, seconded by Commissioner D'anna. Vote of the board was ayes, five; nays, none.

Resolution No.6- 2024: Employee Healthcare Contributions. Motion made by Vice Chairman Nikolaidis, seconded by Commissioner D'anna. Vote of the board was ayes, five; nays, none.

Resolution No.7- 2024: January 2024. Motion made by Vice Chairman Nikolaidis, seconded by Commissioner D'anna. Vote of the board was ayes, five; nays, none.

Commissioners' Comments – None.

The Executive Director opened the meeting to the public. There were no members of the public present.

The public portion was closed.

Motion made to adjourn by Commissioner Seip, seconded by Commissioner Taylor. Vote of the board was ayes, five- nays, none.

CERTIFICATION

I, the undersigned Executive Director and Secretary of the Edgewater Housing Authority of the Borough of Edgewater, New Jersey, do hereby certify that meeting minutes of the Authority duly called and held on Monday, January 8, 2024, at which meeting a quorum was present and acting throughout, by a majority of the full membership of the Board of Commissioners. Such minutes have not been amended, modified, or repealed, and are in full force and effect as of the date hereof and is a true copy of meeting minutes.

Joseph Capano, PHM
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 Executive Director/Secretary

| RECORD ON BOARD OF COMMISSIONERS VOTE ON ADOPTION | | | | |
|---|-----|-----|---------|--------|
| BOARD MEMBER | AYE | NAY | ABSTAIN | ABSENT |
| Dawn Hoinash | ✓ | | ✓ | |
| Margaret Taylor | ✓ | | | ✓ |
| Dimitrios Nikolaidis | | | | ✓ |
| James D'Anna | | | | ✓ |
| Ann Carletta | ✓ | | | |
| Laura Seip | ✓ | | | |
| John Pilot | | | | ✓ |