

REGULAR MEETING
HOUSING AUTHORITY OF THE
BOROUGH OF EDGEWATER

September 11, 2023

Meeting called to order at 7:00 P.M. by Executive Director. The meeting was opened by the Executive Director reading the Open Public Meeting Act Statement. **Meeting was conducted Hybrid/via Zoom.**

PRESENT

Dawn Hoinash, Chairperson
Margaret Taylor, Commissioner
James D'Anna, Commissioner
Ann Carletta, Commissioner
Laura Seip, Commissioner
John Pilot, Commissioner
Joseph Capano, Executive Director
Frank Borin, EHA Attorney
Bill Katchen, CPA

ABSENT

Dimitrios Nikolaidis, Commissioner

Joseph Capano, Executive Director, asked if there were any corrections, additions, or deletions to the minutes of the June 12, 2023, regular meeting. Motion to approve the minutes of the June 12, 2023 meeting made by Chairperson Hoinash, seconded by Commissioner Taylor. Vote of the board was ayes,- five; nays, none; abstain; one.

Welcome Commissioner Pilot

Bid Award for Roof Replacement at 27 Dempsey – Discussion

Audit Certification – FYE 12/31/2022

CDBG Grant Award Contract for Phase I Window Replacement at 300 Undercliff – 2023-2024

Chairperson Report – Chairperson Hoinash had no formal report; however, welcomed Commissioner Pilot and thanked Edgewater Housing Authority Staff and Bill Katchen and his staff for a successful audit.

Finance Committee – The audit FYE 12/31/2022 is complete and without any findings.

Buildings and Grounds Committee – Capital improvements are ongoing. Apartments at the Neighborhood properties are ready to be turned over. Concrete renovations have been completed. The Edgewater Housing Authority has been awarded grants for Window Replacement at 300 Undercliff Avenue Senior Building.

Personnel Committee – The Edgewater Housing Authority is considering hiring a part time employee to assist in the day-to-day operations in the Administrative Office. Motion to hire part time office employee made by Commissioner Taylor, seconded by Commissioner Pilot. Vote of the board was ayes, six; nays, none.

Professionals' Reports – Bill Katchen: None
Frank Borin: None

Old Business – The Bryan J. Christiansen Dedication Ceremony may take place on October 12 or 26, 2023.

New Business – None.

Resolutions No. 30-2023 to 35-2023 were discussed, and Motion made by Chairperson Hoinash, seconded by Commissioner Pilot. Vote of the board was ayes, six; nays, none.

Resolution No.30- 2023: Bid Award for Roof Replacement at 27 Dempsey Avenue. Motion made by Chairperson Hoinash, seconded by Commissioner Pilot. Vote of the board was ayes, six; nays, none.

Resolution No.31- 2023: Audit Certification – FYE 12/31/2022. Motion made by Chairperson Hoinash, seconded by Commissioner Pilot. Vote of the board was ayes, six; nays, none.

Resolution No.32- 2023: CDBG Grant Award Contract for Phase I Window Replacement at 300 Undercliff Avenue. Motion made by Chairperson Hoinash, seconded by Commissioner Pilot. Vote of the board was ayes, six; nays, none.

Resolution No.33- 2023: July Bills 2023. Motion made by Chairperson Hoinash, seconded by Commissioner Pilot. Vote of the board was ayes, six; nays, none.

Resolution No.34- 2023: August Bills 2023. Motion made by Chairperson Hoinash, seconded by Commissioner Pilot. Vote of the board was ayes, six; nays, none.

Resolution No.35- 2023: September Bills 2023. Motion made by Chairperson Hoinash, seconded by Commissioner Pilot. Vote of the board was ayes, six; nays, none.

Commissioners’ Comments – None.

The Executive Director opened the meeting to the public. There were no members of the public present.

The public portion was closed.

Motion made to adjourn by Commissioner Pilot, seconded by Chairperson Hoinash. Vote of the board was ayes, seven- nays, none.

CERTIFICATION

I, the undersigned Executive Director and Secretary of the Edgewater Housing Authority of the Borough of Edgewater, New Jersey, do hereby certify that meeting minutes of the Authority duly called and held on Monday, September 11, 2023, at which meeting a quorum was present and acting throughout, by a majority of the full membership of the Board of Commissioners. Such minutes have not been amended, modified, or repealed, and are in full force and effect as of the date hereof and is a true copy of meeting minutes.

Joseph Capano, PHM

Joseph Capano, PHM
Executive Director/Secretary

RECORD ON BOARD OF COMMISSIONERS VOTE ON ADOPTION				
BOARD MEMBER	AYE	NAY	ABSTAIN	ABSENT
Dawn Hoinash				✓
Margarer Taylor	✓			
Dimitrios Nikolaidis				✓
James D'Anna	✓			
Ann Carletta				✓
Laura Seip	✓			
John Pilot	✓			